

Indigenous Consumer Assistance Network (ICAN)

Multi-Cultural Scholarship Program – Diploma of Financial Counselling

Overview

The Indigenous Consumer Assistance Network (ICAN) Registered Training Organisation (RTO) ICAN Learn is accepting applications for scholarship placements for its 2017/2018 “Multi-Cultural Scholarship Program” for the Diploma of Financial Counselling commencing in August 2017. There are limited number scholarship placements available for this round of the program.

The MCSP provides essential support to people of culturally and linguistically diverse backgrounds working in the financial capability and wellbeing within the Financial Counselling sector, to undertake the Diploma of Financial Counselling.

The program includes personal and academic mentorship in a supported learning environment, connecting students through virtual and face-to-face classroom oriented training.

Information for Applicants

This application package contains the information you will need to complete a scholarship application for entry into the program.

Please read the scholarship information brochure carefully, as only fully completed applications will be considered. To be considered for a scholarship placement, you must complete the following:

- Applicant Details
- Scholarship Selection Criteria
- Organisation Endorsement

For questions and further information about the scholarship package, please contact:

Majella Anderson

RTO Coordinator

ICAN Learn

Indigenous Consumer Assistance Network

Phone: (07) 4031 1073

Email: majella.anderson@icanlearn.edu.au

Applications for the ICAN Multi-Cultural Scholarship Program close **Thursday 31st August, 2017.**

Multi-Cultural Scholarship Program Information

The Multi-Cultural Scholarship Program is sponsored by the Commonwealth Bank of Australia and are available to assist people from culturally and linguistically diverse backgrounds who are currently working in the financial capability and wellbeing area within the Financial Counselling Sector to successfully undertake the Diploma of Financial Counselling.

The MCSP is co-ordinated and managed by the Indigenous Consumer Assistance Network' Registered Training Organisation (RTO) ICAN Learn.

The CBA Multi Cultural Scholarship Program scholarships are for the full course fees for the Diploma of Financial Counselling and has limited scholarship places.

About the Scholarships

- The Multi-Cultural Scholarship Program delivered by ICAN Learn are for people from culturally and linguistically diverse backgrounds. Candidates would preferably be employed in a paid or unpaid role in a multicultural agency; and the agency must support 200 hours of placement which must be with a qualified financial counsellor. ICAN Learn will assist students to obtain and manage appropriate placement.
- The scholarship is not bound by age limits or qualifications.
- Scholarship funds are intended for the payment of course fees for the 2017/2018 Diploma of Financial Counselling costs.
- Scholarship funds are paid directly to the Registered Training Organisation.
- The Diploma of Financial Counselling is a nationally recognised qualification and ICAN Learn meets the required standards for scope of delivering this course.
- The Diploma is delivered via online and face to face training (TBC).
- A condition of the scholarship is for your organisation to ensure that you are resourced to successfully participate in the online and face to face training sessions. This includes access to the internet and email, a headset with microphone and dedicated time for you to be released from your work duties to participate in the online and face to face training.
- Successful MSCP Scholarship applicants will be provided with an information package providing details and information about the MCSP, course enrolment and training schedule.

Important criteria for the ICAN Multi-Cultural Scholarship Program

- A willingness and intention to enrol in, undertake and complete the Diploma of Financial Counselling within the specified time frames.
- Be in a paid or unpaid role by a not for profit multi-cultural organisation delivering services to clients from culturally and linguistically diverse backgrounds and/or in culturally and linguistically diverse communities.
- Demonstrate the motivation and commitment to furthering your skills and education in financial counselling for clients from culturally and linguistically diverse backgrounds.
- You must be able to be released from work to attend all training requirements including attendance at weekly online training sessions and any scheduled face to face training sessions.
- Must be resourced to undertake and participate in the online and block training face to face sessions (2 day/fortnightly or monthly face to face training sessions TBC).

The ICAN Multi-Cultural Scholarship Program – application process

To be eligible for consideration, you must complete the Application Form and the selection criteria in full and submit it along with supporting documentation and Letter of Endorsement from your employer or voluntary placement organisation CEO/Manager by **31st August, 2017**.

ICAN will undertake a selection for Scholarship places through a shortlisting process. ICAN may need to contact applicants if further information is required

Enquiries about Scholarships

Enquiries can be made directly to Majella Anderson 07 40311 073 or email:
majella.anderson@icanlearn.edu.au

Please forward completed application form to: Majella Anderson
majella.anderson@icanlearn.edu.au

When you enroll in the Diploma of Financial Counselling you will be required to provide the following documents with your enrolment form. This is for the purpose of determining RPL and/or Credit transfer from previous studies if applicable.

- Resume
- Copies of Certificates/Awards/Statements of Attainment. (These copies will need to be witnessed and signed by a Justice of the Peace).

APPLICATION CHECKLIST

- Application Form.
- Completed selection criteria
- Letter of endorsement from your employer
- Resume
- Certified copies of Certificates/Awards/Statements of Attainment.

Closing Date: Thursday 31st August, 2017

MULTI-CULTURAL SCHOLARSHIP PROGRAM - 2017/2018

ORGANISATION DETAILS

NAME OF ORGANISATION	_____
ORGANISATION CONTACT PERSON	_____
CONTACT PERSON EMAIL	_____
ADDRESS	_____
PHONE	_____

APPLICANT/PARTICIPANT DETAILS

NAME OF NOMINATED PARTICIPANT	_____
HOME ADDRESS	_____
PHONE - WORK	_____
PHONE – HOME/MOBILE EMAIL	_____
POSITION IN THE ORGANISATION	_____

Have you previously enrolled in the Diploma of Financial Counselling? Y/N

Have you previously undertaken and completed any accredited training? Y/N
(This includes Full Courses or Units of accredited courses)

If yes, what is the:

Name of the training and the accreditation you received?

Name of the Training Organisation where you were enrolled

Date when you completed the training _____

Do you have a disability that you require assistance for? Y/N

CBA Multi-Cultural Scholarship Program Selection Criteria

Why do you want to study the Diploma of Financial Counselling?

Please include in your responses:

- Reasons for undertaking the proposed course of study
- What interests you in Financial Counselling
- How you see your potential to contribute and fully participate in both the online and face to face training.
- How the scholarship would benefit in your professional and personal development in your current role in the workplace.

1. Commitment to Financial Counselling and delivering a quality service to clients from culturally and linguistically diverse backgrounds.

Please demonstrate your interest and current and future commitment to leading, supporting and contributing to your organisation's delivery of financial counselling to clients from culturally and linguistically diverse backgrounds.

2. A willingness and intention to enrol in, undertake and complete the Diploma of Financial Counselling within the specified time frames.

Please demonstrate your motivation and commitment to furthering your skills and education in financial counselling for culturally and linguistically diverse clients.

3. Academic and Workplace achievement

- a) List (including years awarded) of any academic achievements through a tertiary institution along with professional development courses undertaken in any of your workplaces.
- b) Details (including years involved) of any leadership positions or roles currently or previously held in your workplace or community or provide examples of your leadership potential.
- c) Please indicate how long you have been in full time employment by a not for profit organisation delivering financial capability and wellbeing and /or financial counselling services to culturally and linguistically diverse clients and/or in culturally and linguistically diverse communities and your role. (Part time employment will be considered on an individual basis).

4. Workplace support to undertake the MCSP

- a) Please explain what measures will be put into place for you to be released from work to attend all training requirements including attendance at weekly online training sessions and scheduled face to face sessions (2 day/fortnightly or monthly face to face training sessions TBC).
- b) Please explain how your workplace will provide you with the resources to undertake and participate in the online and block training face to face sessions.

5. Social/economic circumstances

Describe any significant disruptions that may impact your studies. Please include:

- a) Whether you have any medical conditions/disabilities that may impact/have impacted on your participation and attendance to the course. *(Please Note that the purpose of this criteria is not to discriminate you in your application but rather so that ICAN can accommodate for medical condition or disability requirements of participants attending training).*
- b) Whether you are located in an urban, rural or remote location and whether this would impact on your attendance at the face to face training sessions.
- c) What type of support mechanisms are in place in your workplace to enable you to successfully participate in the online and face to face training requirements of the program?
- d) What support mechanisms you will put in place within your family network and home life to enable you to successfully participate in the program's face to face training requirements. (If you have a family, the time away to attend the face to face training will have an impact on both you and your family).
- e) How you will manage the challenges of being away from your community and family for a week to attend the block training program.

Multi-Cultural Scholarship Program Organisation Endorsement

The letter of endorsement and acceptance of the ICAN / CBA Multi-Cultural Scholarship Program conditions is to be completed by the Scholarship Applicant's organisation / place of employment. It may be completed by a person holding one of the following positions within the organisation: Chief Executive Officer | Executive Director, Senior Management (not a direct Line Manager), Director of the Board.

- I endorse the following Staff Member: _____ to undertake the ICAN IFCMP Training Program.
- I have reviewed and accept _____'s Scholarship Application to be true.
- I confirm _____ is an employee of _____
- I have read and agree to the scholarship criteria and conditions.
- The organisation agrees to resource the participant to undertake the online training component.
- The organisation agrees to participate in research and/or promotional activities relating to the ICAN IFCMP Training Program.

1. Applicant organisation
2. Organisation description
3. Organisation address
4. Organisation contact person
5. Contact person phone number
6. Contact person email address
7. Applicant Position is funded via:

<input type="checkbox"/> Federal funding (DSS) <input type="checkbox"/> State funding <input type="checkbox"/> Other

Signed

Print Name

Date