

CHC32015 CERTIFICATE III IN COMMUNITY SERVICES

The Certificate III in Community Services is a nationally recognised qualification where students gain foundational knowledge and skills to support individuals and work in entry-level roles within the community services sector.



LOCATION
Live online



DURATION
6 months



STRUCTURE
12 units



COURSE FEES
\$4500



ENTRY
LLN test/ interview

The Certificate III in Community Services is a pathway to work. It is an entry level qualification for workers that are in direct person-centred service delivery roles. This may include day to day support services and implementation of specific project work under direction.

The Department of Social Services (DSS) identifies this as the minimum requirement for people wanting employment in DSS financial capability funded roles.

This qualification will give students the core skills in managing personal stressors in the workplace, working with diverse people, and the communication skills required for operating in community services organisations. At this level, work takes place under the direction of others and supervision may be direct or indirect. Work may take place in a range of community services organisations in role such as:

- Financial Capability Worker
- Community Services Support Worker
- Neighbourhood Centre Worker

ENTRY REQUIREMENTS

There are no course prerequisite qualifications. However, students are required to:

- demonstrate diploma level literacy and numeracy skills
- commit at the suggested hours of personal study time
- participate in required online classes
- have the ability to work collaboratively using digital media platforms
- participate in a pre-training interview

Applicants should have interest and/or relevant experience in the social and community services field and have the maturity and interpersonal skills to work with a diverse range of people.

COURSE DELIVERY & ASSESSMENT

The Certificate III in Community Services is a competency-based course with assessments that require demonstration of skill, knowledge and consistent response to required standards.

Competency is the consistent application of knowledge and skill required in the workplace which meets common standards.

ICAN Learn provides access to all learning materials and assessments through its online Learning Management System (LMS), Vasto.

You will be provided guidance and support to navigate the platform and work closely with expert educators to engage in learning resources and assessment processes.

ON COMPLETION

On completion of the course, graduates will be prepared for entry-level roles in the community services sector, offering respectful and confidential support to individuals. They will have developed essential knowledge, practical skills, and an understanding of working in diverse community settings. Graduates will be ready to contribute meaningfully to the wellbeing of others.

FEES

Fees are payable over a scheduled invoicing period. More information about fees and payment options can be found on our website.

SKILLS RECOGNITION

Skills recognition is available following enrolment and subject to a formal assessment process that measures the candidate's skills and knowledge from previous study, training, work or life experiences against the outcomes of the

qualification in which they are enrolled.

More information about skills recognition is available from our website.

If you have completed exactly the same unit with the same course code and you can provide original evidence of completion of the unit, you may be eligible for a Credit Transfer for that unit. If approved, that means you do not have to repeat or undertake that unit and the result is 'transferred' to contribute to your results.

COURSE UNITS

CORE SUBJECTS

CHCCCS016	Respond to client needs
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

ELECTIVES

CHCADV001	Facilitate the interests and rights of clients
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCCCS019	Recognise and respond to crisis situations
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCEDU005*	Work with clients to identify financial literacy education needs
CHCEDU006*	Improve clients' fundamental financial literacy skills
CHCEDU007*	Provide group education on consumer credit and debt

*Units CHCEDU005, CHCEDU006, and CHCEDU007 together comprise the skill set in Financial Literacy Education (CHCS500077).



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