

CHC42021 CERTIFICATE IV IN COMMUNITY SERVICES

The Certificate IV in Community Services is a nationally recognised qualification where students gain the knowledge and skills required to work in a variety of roles in the community services sector in Australia.



LOCATION
Online



DURATION
12 months



STRUCTURE
15 units



COURSE FEES
\$4500



ENTRY
LLN test/ interview

The Certificate IV in Community Services is a great way to progress your career in community services. Graduating with this national vocational qualification provides pathways to a variety of jobs within the community services sector including but not limited to:

- Health education officer
- Community services worker
- Community support worker
- Support worker
- Welfare worker
- Family support worker

and provides a pathway to other specialisations e.g, mental health, addictions work etc.

ICAN Learn includes the Financial Literacy Skillset (CHCSS00077) units as part of the course to understand financial concepts and prepare to work with people in the community who are doing it tough financially.

This nationally recognised qualification aims to develop workers with a level of autonomy and limited responsibilities in the workplace who may be required to supervise and lead others within parameters of projects of teams.

STUDY OPTIONS

This course is delivered in a combination of 3 units with compulsory online classes and 12 units self-paced with 12 months to complete assessments. If you select the Financial Literacy Education skill set units you will need to attend 3 compulsory online classes.

ENTRY REQUIREMENTS

In order to study this course students are required to:

- be currently working or have worked in the Community Services sector.
- demonstrate ability to work self-paced
- demonstrate diploma level literacy and numeracy skills
- commit to the suggested hours of personal study time
- have the ability to work collaboratively using digital media platforms
- participate in a pre-training interview

Applicants should have interest and/ or relevant experience in the social and community services field and have the maturity and interpersonal skills to work with a diverse range of people.

COURSE DELIVERY & ASSESSMENT

The Certificate IV in Community Services is a competency-based course with assessments that require demonstration of skill, knowledge and consistent response to required standards.

Competency is the consistent application of knowledge and skill required in the workplace which meets common standards. ICAN Learn provides access to all learning materials and assessments through its online Learning Management System (LMS), Vasto.

You will be provided guidance and support to navigate the platform and work closely with expert educators to engage in learning resources and assessment processes.

ON COMPLETION

On completion of the course, graduates will be equipped to work in entry-level community services roles, providing respectful, confidential support to individuals and communities. They will have developed foundational knowledge, practical skills, and real-world experience across diverse community settings. Graduates will be job-ready and prepared to make a meaningful difference in the lives of vulnerable people.

FEES

Fees are payable over a scheduled invoicing period. More information about fees and payment options can be found on our website.

SKILLS RECOGNITION

Skills recognition is available following enrolment and subject to a formal assessment process that measures the candidate's skills and knowledge from previous study, training, work or life experiences against the outcomes of the qualification in which they are enrolled. More information about skills recognition is available from our website.

If you have completed exactly the same unit with the same course code and you can provide original evidence of completion of the unit, you may be eligible for a Credit Transfer for that unit. If approved, that means you do not have to repeat or undertake that unit and the result is 'transferred' to contribute to your results.



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The advocacy skills you gain empower you to drive real change and understand advocacy in all aspects, including for yourself. If you're considering it, take the leap, you won't regret it.” **STUDENT FEEDBACK**

COURSE UNITS

CORE SUBJECTS

HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM002	Use communication to build relationships
CHCADV001	Facilitate the interests and rights of clients
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCDIV001	Work with diverse people
CHCDFV001	Recognise and respond appropriately to domestic and family violence

ELECTIVES (PICK 8)

CHCCCS019	Recognise and respond to crisis situations
CHCCCS006	Facilitate individual service planning and delivery
CHCCOM001	Provide first point of contact
CHCSOH013	Work with people experiencing or at risk of homelessness
CHCADV002	Provide advocacy and representation services
CHCCCS004	Assess co-existing needs
CHCCCS003	Increase the safety of individuals at risk of suicide
CHCCCS020	Respond effectively to behaviours of concern
CHCCSM017	Facilitate and review case management
CHCMGT005	Facilitate workplace debriefing and support processes

CHCPRP003	Reflect on and improve own professional practice
HLTWHS006	Manage personal stressors in the work environment
CHCEDU005*	Work with clients to identify financial literacy education needs
CHCEDU006*	Improve clients' fundamental financial literacy skills
CHCEDU007*	Provide group education on consumer credit and debt

*Units CHCEDU005, CHCEDU006, and CHCEDU007 are clustered and comprise the Financial Literacy Education skill set (CHCSS00077). They cannot be selected individually. If selected, you will need to attend 3 compulsory online classes.



CONTACT US AT
ADMINISTRATION@ICANLEARN.EDU.AU
 OR (03) 5471 7777 **WWW.ICANLEARN.EDU.AU**



A division of
 the Indigenous
 Consumer Assistance
 Network Ltd.

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