



# EDUCATE LEARN EMPOWER LEAD

## CHC32015

## Certificate III in Community Services

### WHY STUDY IN COMMUNITY SERVICES?

The Certificate III in Community Services is a great way to start a career in community services. This qualification reflects the role of entry-level community services workers who support individuals through the provision of person-centred services. Work may include day-to-day support of individuals in community settings or support the implementation of specific community-based programs. It is an ideal qualification for someone looking to gain employment as a Financial Capability Worker and meets the minimum qualification requirements as set out by Department of Social Services.

### WHAT SKILLS WILL STUDENTS GAIN?

This qualification will give students the core skills in managing personal stressors in the workplace,

working with diverse people, and the communication skills required for operating in community services organisations. At this level, work takes place under the direction of others and supervision may be direct or indirect. Work may take place in a range of community services organisations in roles such as:

- ▶ Financial Capability Worker
- ▶ Community Services Support Worker
- ▶ Neighbourhood Centre Worker



### About ICAN Learn

ICAN Learn is an arm of the **Indigenous Consumer Assistance Network (ICAN)** and a not-for-profit registered training organisation focusing on financial counselling and financial capability education. Incorporated in 2007, ICAN has become a national leader in consumer advocacy, financial counselling and financial literacy for Indigenous people.

## About the course

The Certificate III in Community Services comprises 12 units (5 core units and 7 elective units chosen by ICAN Learn which included the skill set in Financial Literacy Education) and is nationally accredited. If students wish to go on and complete a **Diploma of Community Services** or **Diploma of Financial Counselling**, there are up to 4 units that can be completed through a recognition of prior learning process.

## Entry requirements

There are no course prerequisite qualifications. However, students are required to demonstrate literacy and numeracy skills in line with Certificate III level studies, confidence in their computer skills and be able to commit at least 6 to 8 hours per week of additional personal study time. Applicants should have interest and/or relevant experience in the social and community services field and have the appropriate maturity and interpersonal skills to work with a diverse range of people. This will be demonstrated in a pre-training interview.

## Delivery mode and duration

This course is delivered self-paced over 6 months.

## Course fees

The Certificate III in Community Services course fee is \$4500. This is payable over a scheduled invoicing period.

More information about fees and payment options can be found on the ICAN Learn website.

## Want to take it to the next level?

Make an enquiry with our administration team at [administration@icanlearn.edu.au](mailto:administration@icanlearn.edu.au) or call us on (03) 5471 7777

## Hear what our students say:

"The classes were laid back, trainer had lots of knowledge and experience in the field."

"This course really helps me understand the work I do."

"(The trainer) was great, very helpful and understanding."

## Our pathways

### Advanced Diploma Community Sector Management

(for financial counsellors)  
(under development)

Senior financial  
counsellor/sector leader

### Accredited skill sets

Lead and support colleagues  
CHCSS00084

Rural Financial Counselling  
(Diploma elective specialisation)

Problem Gambling  
CHCSS00111

Senior financial counsellor/  
sector leader

Diploma of  
Financial  
Counselling  
CHC51122

Financial  
counsellor

Diploma of  
Community  
Services  
CHC52015

Community  
service  
roles

### Certificate IV in Community Services

CHC42021

Community services and  
financial capability worker

### Financial Literacy Education

CHCSS00077

Financial literacy educator