



EDUCATE LEARN EMPOWER LEAD

CHC42021

Certificate IV in Community Services

WHY **STUDY** IN COMMUNITY SERVICES?

The Certificate IV in Community Services is a great way to start a vocational career in community services. ICAN Learn focuses the delivery on financial literacy and wellbeing so students can work with clients in the community who are doing it tough. As a community services worker, you will provide support, advocacy or interventions to individual clients, groups, or communities across a range of services.

WHAT **SKILLS** WILL STUDENTS GAIN?

This nationally recognised qualification is designed to give students entry level knowledge and skills necessary for a variety of roles in the community services sector as well as further study. At this level, workers may be autonomous with limited responsibility within established parameters and may be required to supervise and lead other workers

in projects or teams. Graduates will be qualified to work in the sector in a broad range of roles in community service organisations such as:

- ▶ Health education officer
- ▶ Community services worker
- ▶ Community support worker
- ▶ Support worker
- ▶ Welfare support worker
- ▶ Welfare worker
- ▶ Family support worker



About **ICAN Learn**

ICAN Learn is an arm of the **Indigenous Consumer Assistance Network (ICAN)** and a not-for-profit registered training organisation focusing on financial counselling and financial capability education. Incorporated in 2007, ICAN has become a national leader in consumer advocacy, financial counselling and financial literacy for Indigenous people.

About the course

The Certificate IV in Community Services comprises 15 units (7 core units and 8 elective units chosen by ICAN Learn) and is nationally accredited. There is no placement requirement for this course.

Entry requirements

There are no course prerequisite qualifications, however students are required to demonstrate literacy and numeracy skills in line with certificate IV level studies and be able to commit at least 6 to 8 hours per week of personal study time in addition to class time (for 3 units only). Applicants should have interest and/or relevant experience in the social and community services field and have the appropriate maturity and interpersonal skills to work with a diverse range of people. This will be demonstrated in a pre-training interview.

Students must also have good computer skills.

Delivery mode and duration

This course is delivered in a combination of 3 units with compulsory online classes and 12 units self-paced with 12 months to complete assessments. In addition to the learning materials, students can access support from a trainer on an as-required basis.

Course fees

The Certificate IV in Community Services fee is \$4,750 which is payable over a scheduled invoicing period. More information about fees and payment options can be found on the ICAN Learn website.

Skills recognition

Skills recognition is available following enrolment and subject to a formal assessment process that measures the candidate's skills and knowledge from previous study, training, work or life experiences against the outcomes of the qualification in which they are enrolled. More information about skills recognition is available from our website www.icanlearn.edu.au.

Want to take it to the next level?

Make an enquiry with our administration team at administration@icanlearn.edu.au or call us on (03) 5471 7777

Hear what our students say:

"The classes were laid back, trainer had lots of knowledge and experience in the field."

"This course really helps me understand the work I do"

"(The trainer) was great, very helpful and understanding."

Our pathways

CHC62015

**ADVANCED DIPLOMA OF
COMMUNITY SECTOR MANAGEMENT
(FOR FINANCIAL COUNSELLORS)**

COMING LATE 2025

Senior financial counsellor/sector leader

ACCREDITED SKILL SETS

CHCSS00084
Lead and support
colleagues

**Rural Financial
Counselling**
(Diploma elective
specialisation)

CHCSS00111
Problem
Gambling

CHCSS00069
Advocacy

**Professional
Supervision**
(unaccredited)

UNITS OF STUDY

CHCDFV001
Recognise
and respond
appropriately to
domestic and family
violence

CHCFIN010
Apply basic
concepts of small
business to financial
counselling

CHCDIV002
Promote Aboriginal
and/or Torres Strait
Islander cultural
safety

CHCCGS003
Increase the safety
of individuals at risk
of suicide

CHC51122

**DIPLOMA OF
FINANCIAL
COUNSELLING**

*Financial
counsellor*

CHC52015

**DIPLOMA OF
COMMUNITY
SERVICES**

*Community
service
roles*

CHC42021

CERTIFICATE IV IN COMMUNITY SERVICES

*Community services and financial
capability worker*

CHC32015

CERTIFICATE III IN COMMUNITY SERVICES

*Community services and financial
capability worker*

CHCSS00077

FINANCIAL LITERACY EDUCATION

Financial capability worker