

## Lead & Support Colleagues training CHCSS00084



Many workers in financial counselling, financial capability and community services jobs end up being leaders of teams.

Not everyone sets out to be a leader.

Leading others in a workplace is complex and takes specific skills, emotional intelligence and additional knowledge. It's vital to understand key aspects of leadership and ways of working with others to do this well and to develop and retain personal and team wellbeing.

This course is an accredited skill set that provides you with knowledge and information about ways of working with others in your team to develop best practice and to develop confidence in your abilities.

### Skill Set Units

CHCMGT003	Lead the work team
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP003	Reflect on and improve own professional practice

### Course duration

9 weeks class time plus additional 4 weeks assessment time.

### Delivery mode & location

All classes come to you live and in real time via the Zoom platform for 3 hours each week. All classes are mandatory including induction.

You will need access to a computer with camera and sound facilities and internet to link using Zoom.

ICAN Learn provides all learning and assessment resources for you to download and save.

Day	Key focus	Date	Time
Tuesday	Induction	06/09/2022	1300-1600 AEST
Tuesday	Lead the work team	13/09/2022	1300-1600 AEST
Tuesday		20/09/2022	1300-1600 AEST
Tuesday		27/09/2022	1300-1600 AEST
Tuesday		04/10/2022	1300-1600 AEST
Tuesday	Facilitate workplace debriefing and support processes	11/10/2022	1300-1600 AEST
Tuesday		18/10/2022	1300-1600 AEST
Tuesday		25/10/2022	1300-1600 AEST
Tuesday	Reflect on and improve own professional practice	01/11/2022	1300-1600 AEST
Tuesday			1300-1600 AEST
Tuesday			1300-1600 AEST

You will have an additional 4 weeks after the last class to complete and submit assessments for this unit.

### Entry requirements

You must be working in a role that relates to financial counselling, financial capability/ resilience or community services.

### Cost

\$1200 per student + GST; discount available for groups over 5

### Your commitment

ICAN Learn assists participants to build their skills and uses a mentoring approach to learning and development. We provide expertise to assist you to think differently about supporting staff and developing the skills of your teams.

You'll receive a Statement of Attainment on successful completion of the 3 units in this skillset. Successful completion includes achieving competence in the required assessments.

### About ICAN Learn

Our teachers have expertise in financial counselling, financial capability, community services and related fields and are qualified to teach in the vocational education training system.

### Want to take it to the next level?

Apply here <https://icanlearn.edu.au/courses/leadership-skill-set/>

Email [enquiries@icanlearn.edu.au](mailto:enquiries@icanlearn.edu.au) if you have any questions.