

- To be submitted to the placement co-ordinator teacher for approval.
- All placements must be approved by the ICAN Learn Teaching, Learning & Course Manager **PRIOR** to placement.

Learning in the Workplace Proposal - Diploma of Financial Counselling (CHC51115)

Student Number:

Name:

Address:

Home Telephone:

Work Telephone:

Mobile:

Email:

Placement Proposed Organisation Details

Name:

Address:

Telephone:

Email:

Name of potential workplace mentor:

Position or Title:

Formal qualifications and/or experience of supervisor:

Previous Placement
Details of previous placement: (write N/A if not applicable)
Agency name:

If you wish to undertake a placement this form must be completed and returned to the appropriate placement coordinator prior to the placement arrangement being formalised.

Approved by Teaching, Learning & Course Manager: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of Teaching, Learning & Course Manager:	
Signature of Teaching, Learning & Course Manager:	
Date:	
Action Required:	

Please email your completed documentation to robyn.shepherd-murdoch@icanlearn.edu.au

If you have any queries please do not hesitate to contact the ICAN Learn team on 1800 369 878.