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**Student Training Plan**

**CHC51115 – Diploma of Financial Counselling**

***Educate. Learn. Empower. Lead***

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| **1. PERSONAL DETAILS** | | | | | | | | |
| Student Number: | | | | | | | | |
| Surname | | Given Names | | | | | | |
| Telephone | | Mobile | | | | Work | | |
| Email address | |  | | | | | | |
| **2. COURSE DETAILS** | | | | | | | | |
| Current Course | | Course Code: | | | | Year | | |
| Course Title | |  | | | | | | |
| Total Units of Competency | | 17 | Core Units | | 14 | | Elective Units | 3 |
| **3. UNIT OF COMPETENCY DETAILS** | | | | | | | | |
| UNIT CODE | UNIT NAME | | | NOMINAL HOURS | **TO BE ENROLLED**  **( add year)** | | **CT or MAPPED**  **RPL IN [add year]** | **CORE/**  **ELECTIVE** |
| CHCADV001 | Facilitate the rights and interests of the client | | | 100 |  | |  |  |
| CHCADV005 | Provide systems advocacy services | | | 90 |  | |  |  |
| CHCCCS019 | Recognise and respond to crisis situations | | | 45 |  | |  |  |
| CHCCDE002 | Develop and implement community programs | | | 125 |  | |  |  |
| CHCCSL001 | Establish and confirm the counselling relationship | | | 100 |  | |  |  |
| CHCCSL002 | Apply specialist interpersonal and counselling interview skills | | | 60 |  | |  |  |
| CHCCSL003 | Facilitate the counselling relationship and process | | | 120 |  | |  |  |
| CHCCSL007 | Support counselling clients in decision-making processes | | | 120 |  | |  |  |
| CHCDIV001 | Work with diverse people | | | 40 |  | |  |  |
| CHCFIN001 | Facilitate the financial counselling process | | | 85 |  | |  |  |
| CHCFIN002 | Identify and apply technical information to assist clients with financial issues | | | 80 |  | |  |  |
| CHCFIN003 | Develop and use financial counselling tools and techniques | | | 65 |  | |  |  |
| CHCLEG002 | Interpret and use legal information | | | 65 |  | |  |  |
| CHCPRP003 | Reflect on and improve own professional practice | | | 120 |  | |  |  |
| CHCCSM005 | Develop, facilitate and review all aspects of case management | | | 75 |  | |  |  |
| CHCMHS005 | Provide services to people with co-existing mental health and alcohol and other drugs issues | | | 90 |  | |  |  |
| CHCSOH001 | Work with people experiencing or at risk of homelessness | | | 85 |  | |  |  |
| **4. DECLARATION** | | | | | | | | |
| I have read the Diploma of Community Services (Financial Counselling) Course Objectives and relevant unit details and assessment information available from ICAN Learn Website and <https://icanlearn.edu.au/wp-content/uploads/Financial_Counselling.pdf>  I understand that it is my responsibility to check the course unit information above that it is correct.  An outline for each unit will be distributed during your first class. If you have not obtained a copy, please contact your tutor or RTO Co-ordinator. The unit outline, sets out your teachers contact details, unit content and assessment. A summary of units and hours for your course is provided in the table above.  Student signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |

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| **6. OFFICE USE ONLY** | | | | |
| Student Name | | Student No | | |
| **7. SIGNATURES** | | | | |
| ICAN Learn Trainer |  | Signed | | Date |
| Exec Officer / ICAN Learn | | Bernadette Pasco | | |
| Signed: C:\Users\Bernadette Pasco\Documents\BP_signature.JPG | | Date | | |
| ICAN Learn Administration - Data entry student records | | | | |
| Student Training Plan filed on Student File | | Initials | Date | |
| Student File doc No | |  | | |